



Nexus International School Malaysia

Bill Payment Parent Module
Reference Guide



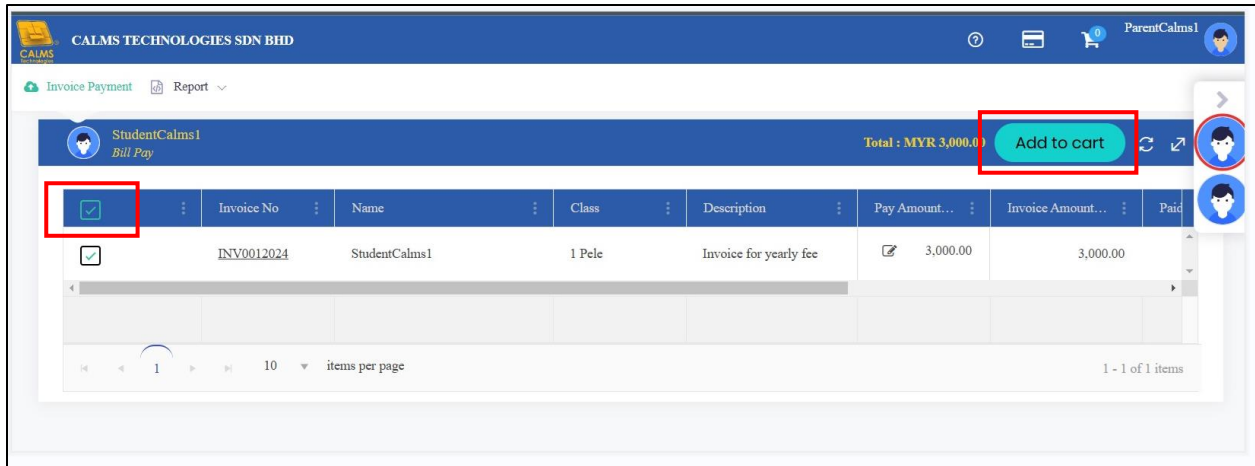
PREPARED BY CALMS TECHNOLOGIES SDN BHD



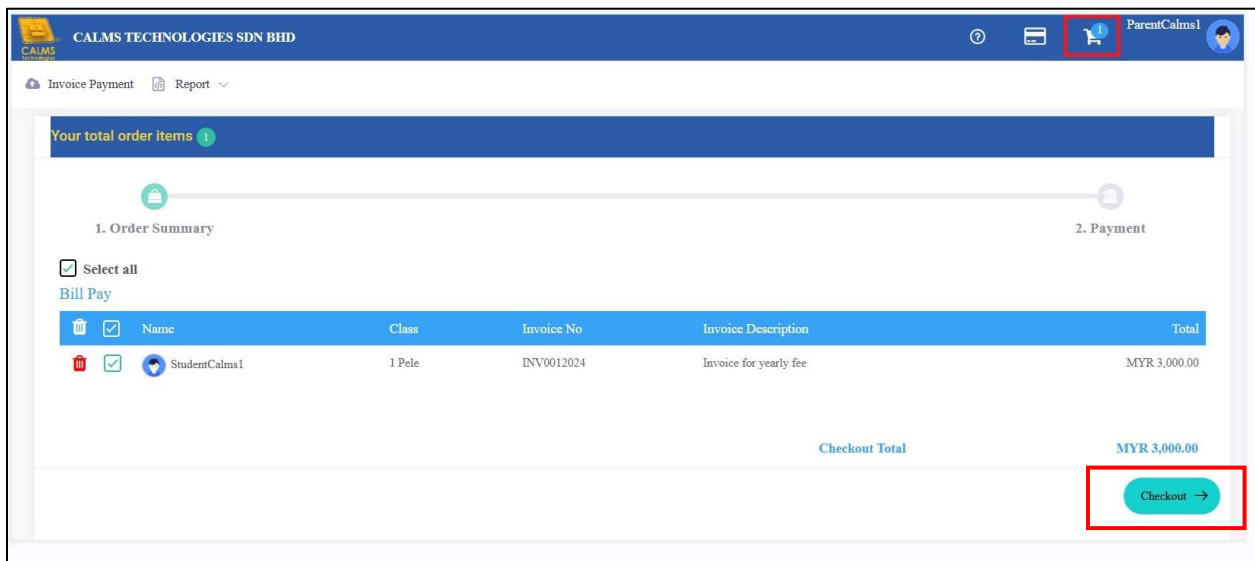
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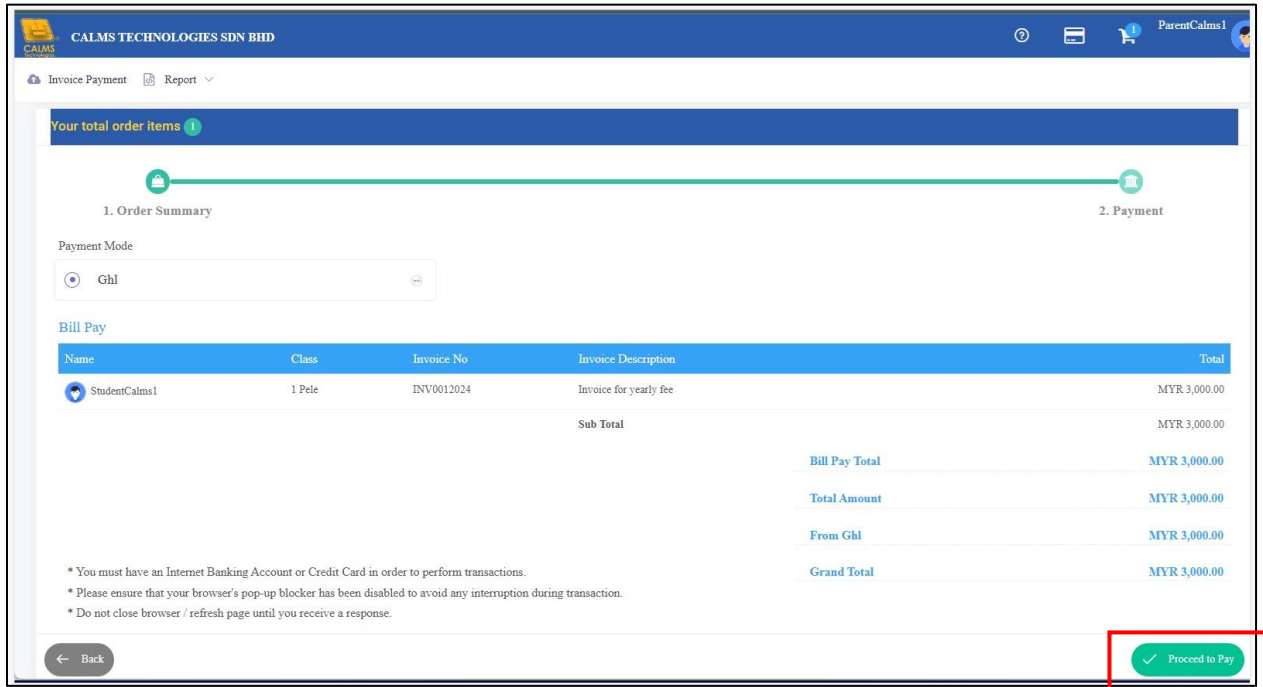
Parent Bill Payment Module



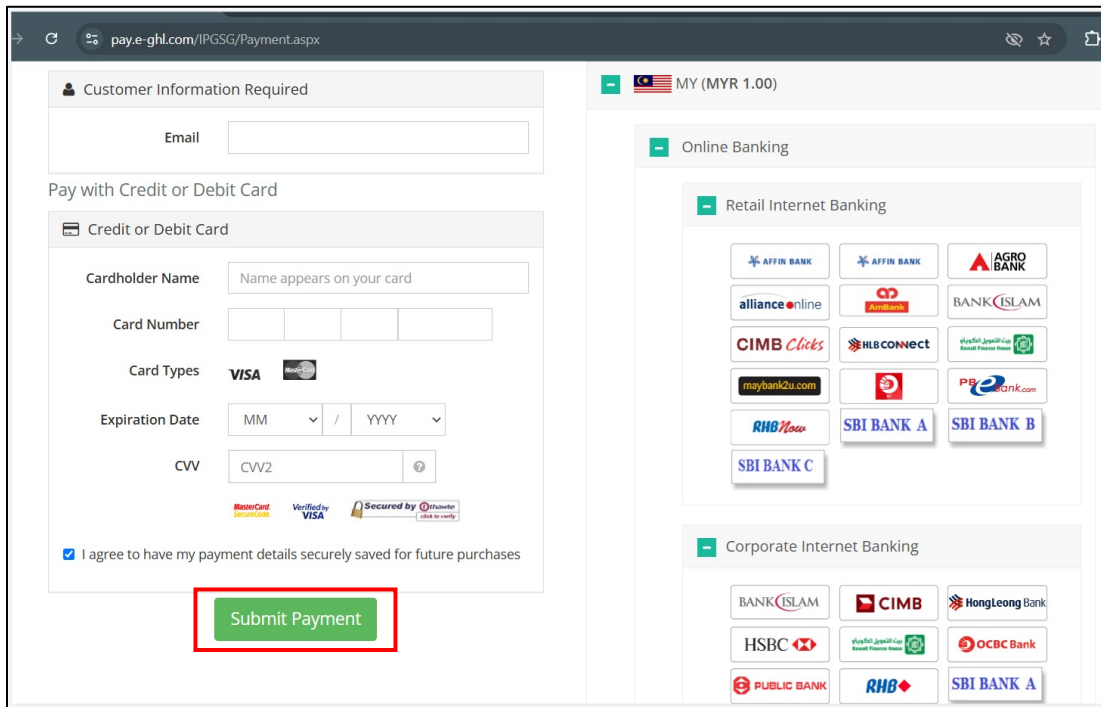
- i. Once the admin uploads the invoice, parents will be able to view it on the portal.
- ii. Parents can log in, choose the child's invoice they want to view, and proceed with the payment.
- iii. Parents can select the invoice and click on **"Add to Cart."**
- iv. After selecting the invoice, parents can click on **"Checkout."**



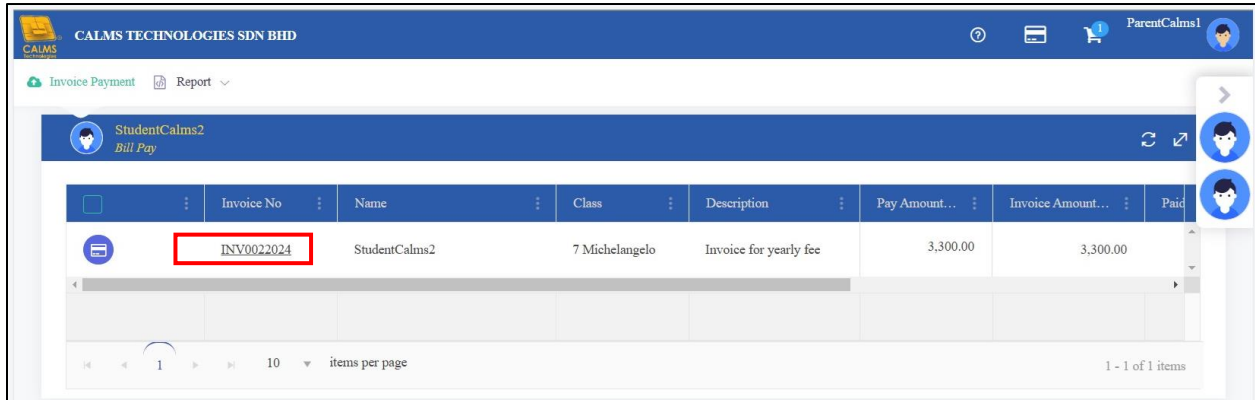
v. Upon clicking **“Checkout,”** parents can view the order summary and proceed with the payment by selecting **“Proceed to Pay.”**



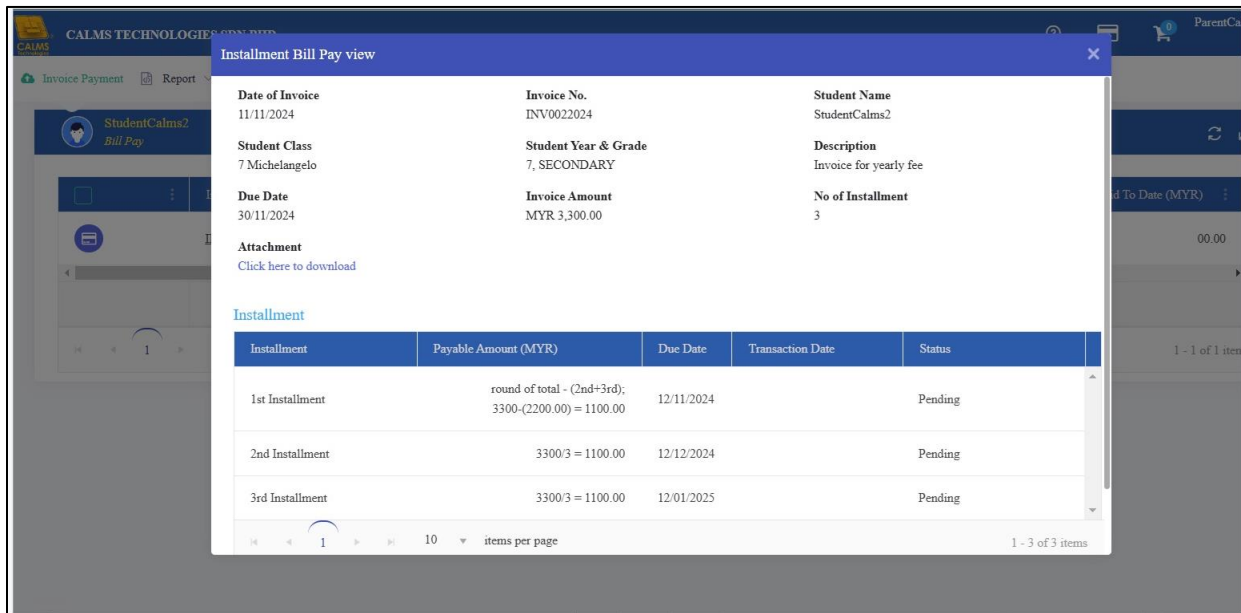
vi. On the payment page, parents can complete the payment and click **“Submit Payment”**



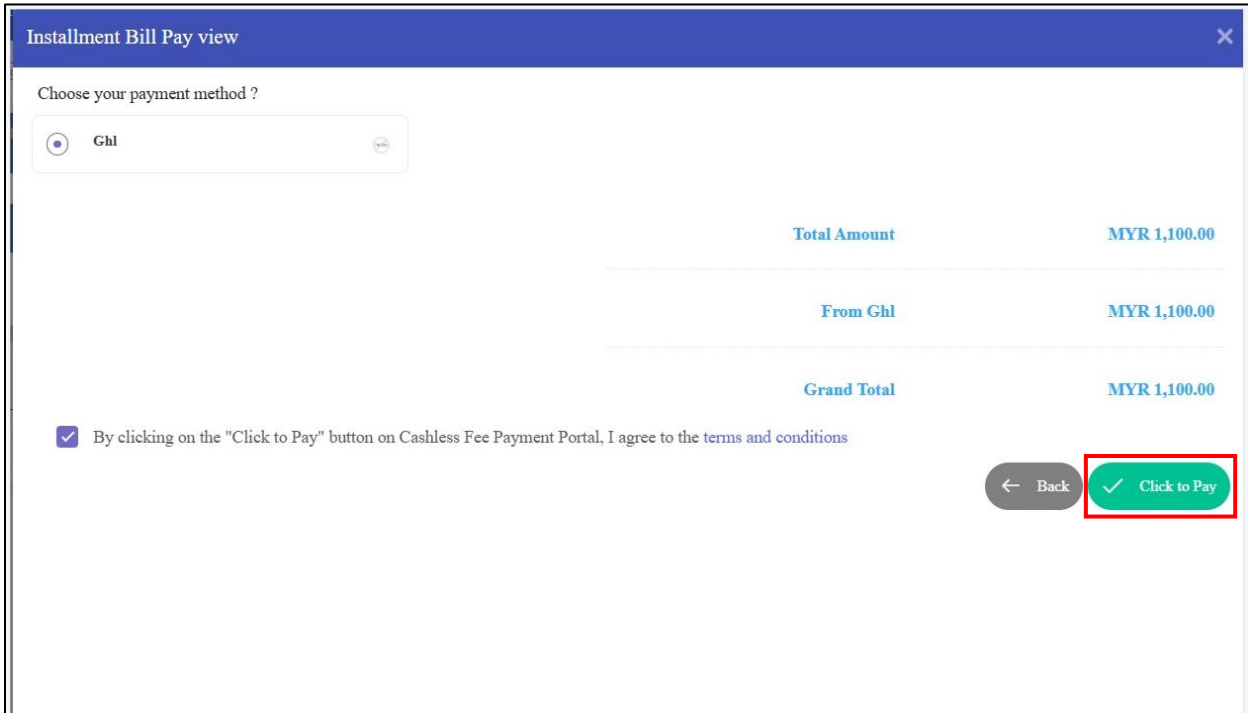
Installment



- i. Once the admin adds the invoices, parents can view the installment plan on the portal.
- ii. Parents can log in, choose the child's invoice they wish to view, and complete the payment.
- iii. Parents can make a payment for any invoice that is due.



- iv. Parents can select the payment method, accept the terms and conditions, and then click **“Click to Pay”** to proceed.



Installment Bill Pay view

Choose your payment method ?

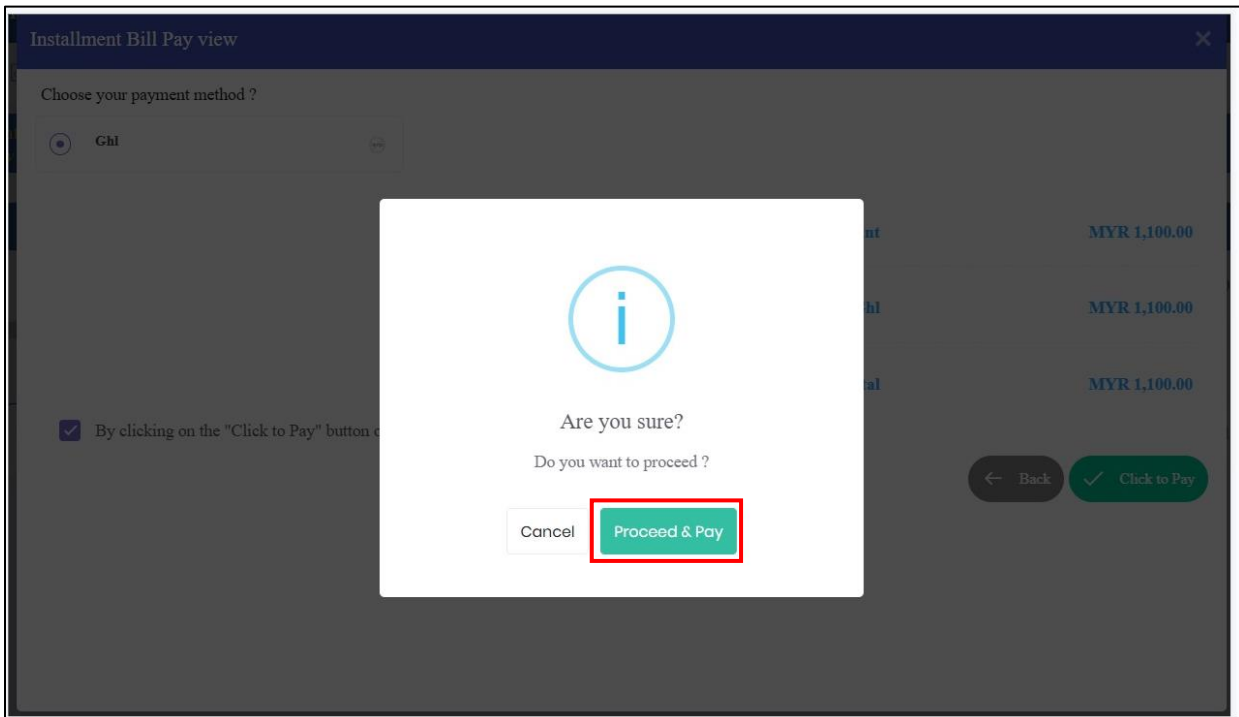
Ghl

Total Amount	MYR 1,100.00
From Ghl	MYR 1,100.00
Grand Total	MYR 1,100.00

By clicking on the "Click to Pay" button on Cashless Fee Payment Portal, I agree to the terms and conditions

← Back **Click to Pay**

- v. A notification will appear asking if parents wish to proceed with the payment. They can click **“Proceed & Pay”** to continue.



Installment Bill Pay view

Choose your payment method ?

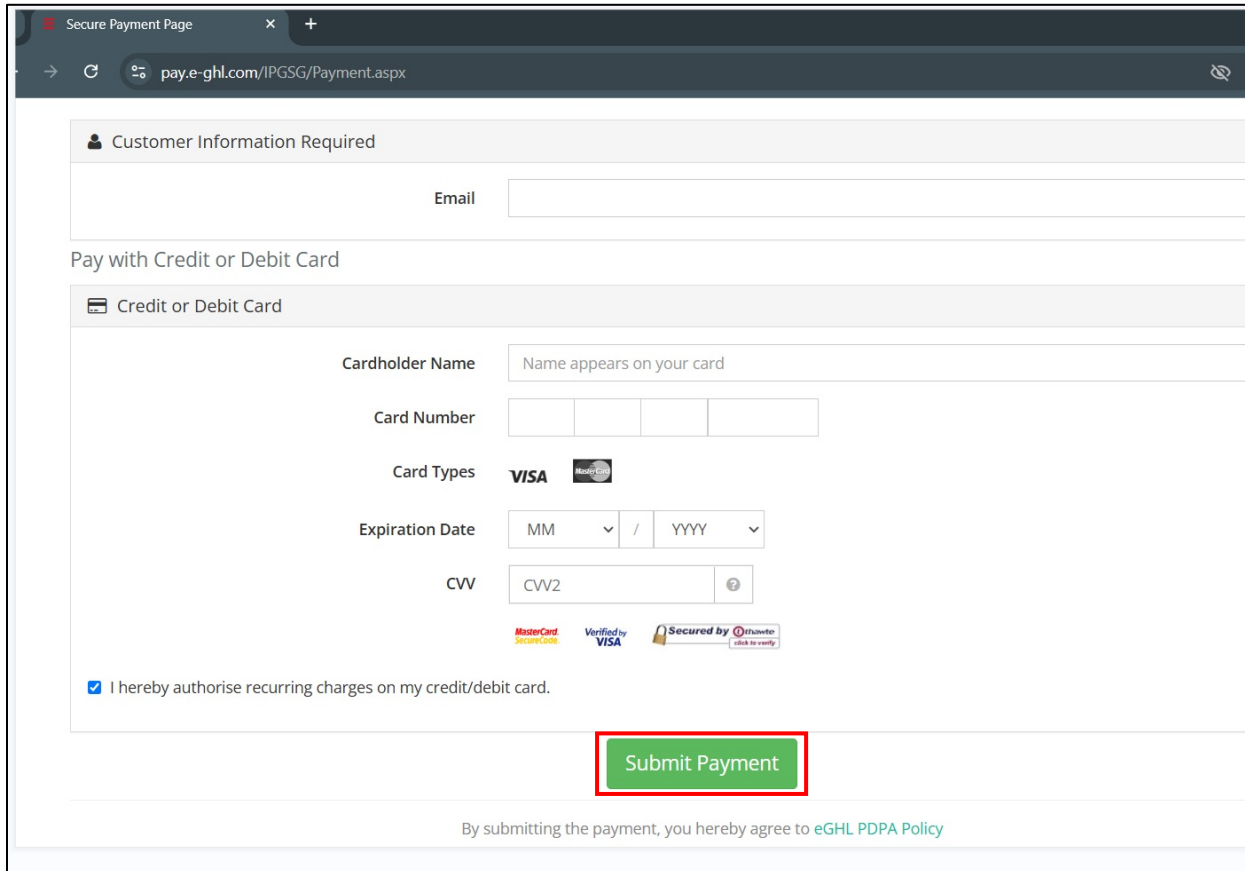
Ghl

Are you sure?
Do you want to proceed ?

Cancel **Proceed & Pay**

← Back **Click to Pay**

vi. On the payment page, parents can complete the payment and click "**Submit Payment**"



Secure Payment Page

pay.e-ghl.com/IPGSG/Payment.aspx

Customer Information Required


Email

Pay with Credit or Debit Card


Credit or Debit Card




Cardholder Name

Card Number

Card Types **VISA** 

Expiration Date /

CVV 

I hereby authorise recurring charges on my credit/debit card.

Submit Payment

By submitting the payment, you hereby agree to [eGHL PDPA Policy](#)